

Mayor O'Brien opened the Agenda Meeting at 7:58 PM followed by a salute to the flag.

❖ **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Farbaniec announced that this Agenda Session Meeting being held on Monday, January 28, 2019 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

• **ROLL CALL:**

Present: Councilpersons Buchanan, Dalina, Enriquez, Kilpatrick, McGill, Novak

Absent: None

Others Present: Mayor Kennedy O'Brien  
Daniel Frankel, Business Administrator  
Denise Biancamano, C.F.O./Treasurer  
Theresa A. Farbaniec, Municipal Clerk  
Michael DuPont, Borough Attorney  
Jay Cornell, P.E., Borough Engineer

Others Absent: None

• **OLD BUSINESS: None**

• **NEW BUSINESS: None**

• **COMMUNICATIONS & COMMITTEE REPORTS**

• **ADMINISTRATIVE & FINANCE – Councilman McGill**

Council President McGill moved the following Minutes/Reports be Received & Filed:

- 1) Municipal Clerk's monthly report for the month of December, 2018.
  - 2) CFO's Investment Activity report for the month of November & December, 2018.
- Seconded by Council President Buchanan.

B) Applications received for **Bingo/Raffle Licenses** from the following Organization(s):

- 1) **PTO Dwight D. Eisenhower Elementary School**  
to conduct an On-Premise 50/50 and an On-Premise Draw (Tricky Tray) on February 22, 2019 (RA:2250 & 2251).

- Approved

- C) Application for a **Person to Person Transfer** of PRCL #1219-33-046-005 from Three P's, Inc. to Pooja Sayreville, LLC, located at 567 Main Street, Sayreville. (All reports and paperwork have been filed).

- Approved/Resolution.

D) Committee Reports: 1) Progress.

• **PLANNING & ZONING – Councilman Dalina**

A) Councilman Dalina moved the following Minutes/Reports be Received & Filed:

- 1) Construction Official's report, for the month of December, 2018.
- 2) Fire Prevention report for the month of December, 2018
- 3) Zoning & Code Enforcement report for the month of December, 2018.

4) Planning Board minutes of December 5, 2018.

- Seconded by Councilwoman Novak.

B) Committee Reports: 1) Progress.

- **PUBLIC WORKS – Councilwoman Novak**

A) Councilwoman Novak moved the following Minutes/Reports be Received & Filed:

- 1) Public Works Supervisors' reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the month of December, 2018.
  - 2) Office on Aging Supervisor's report for the month of December, 2018.
- Seconded by Councilwoman Kilpatrick.

B) Request received from the City of South Amboy to use the Borough's **portable stage** with bleachers during their St. Patrick's Day Parade scheduled for March 16, 2019.

- Approved pending the receipt of an approved Certificate of Insurance.
- DPW will bill for manpower.

C) Committee Reports - Councilwoman Novak

- Read a letter into record from the Sayreville Emergency Squad regarding their having to pay for 2 Police Officers, vehicles and administrative costs, etc. He expressed the reason for the events are all fund raisers for the upkeep of the Squad when they volunteer so much of their time and resources to the Borough for over 80 years. They were asking for these fees to be waived. He also expressed that the Sayreville Emergency Squad assists the Sayreville Police Department with filling of their oxygen tanks, replacing oxygen masks, AED pads at no cost to the Borough.

- No objection for this to apply for the Sayreville Emergency Squad.

- Announced that the Human Relations Commission is holding a Black History Month Celebration here in the Council Chambers on February 7, 2019 at 8:00 PM, with guest speaker Millie Scott. All are invited.

- **RECREATION – Councilman Enriquez**

A) Councilman Enriquez moved the following Minutes/Reports be received & filed:

- 1) Recreation Director's report for the month of December, 2018.

- Seconded by Councilwoman Kilpatrick.

B) Committee Reports: 1) Progress.

- **WATER & SEWER/ENVIRONMENTAL – Councilwoman Kilpatrick**

A) Councilwoman Kilpatrick moved the following Minutes/Reports be received and filed:

- 1) Water & Sewer Director's report for the month of December, 2018 and 2018 Annual Report.

- Motion was seconded by Councilwoman Kilpatrick.

B) Committee Reports – Councilwoman Kilpatrick

- 1) Reported on having met with the Water & Sewer Director and department employees. She expressed how much she learned by touring the facility as the new Water & Sewer Liaison.

- 2) Reported on a Water Main Break on Jernee Mill Road and gave kudos to all the hard working employees who tirelessly repaired it and to the DPW employees for helping to make the ice situation safe.

- **PUBLIC SAFETY – Council President Buchanan**

A) Council President Buchanan moved the following Minutes/Reports be Received & Filed:

- 1) Court Administrator's report for the month of December, 2018.
- 2) Board of Health and Registrar's report for the month of December, 2018.
- 3) Police Chief's report for the month of December, 2018.

- Motion was seconded by Councilwoman Kilpatrick.

B) Letter received from Melrose Hose Co. No. 1 accepting the **Firefighter membership application** of Sean Morelli.

- Approved.

C) Committee Reports – Council President Buchanan

- 1) Asked the Council to give the clerk dates for the Police Chief to conduct an Police Orientation.
- 2) He reported that the Council had two meetings with private Emergency Services providers. He asked that at this point the Council give authorization for the Borough Attorney and Business Administrator to work with the Presidents of our Volunteer Emergency Squads in preparing an RFP for said supplemental services.

- No objections.

- **MAYOR – Kennedy O’Brien**

- Mayor read a notice he received from Kiddie Keep Well Camp Fundraiser called Pasta with a Purpose this Saturday from 6-8PM and asked for everyone’s support.

- Commented on the upcoming Polar Vortex weather condition coming in this week.

- **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- **Admin. & Finance**

- 1) Authorization to rescind Resolution #2018-289 “Employee and Retiree Insurance Waiver Insurance Waiver Policy”.

- Resolution.

- 2) Removal of waiver for Borough employees’ dual coverage of health insurance benefits.

- Resolution.

- **Planning & Zoning**

- **Public Safety**

- 1) Authorization to introduce an ordinance designating Dolan Avenue beginning at Main Street to MacArthur Avenue as a Through Street in order to place the proper Stop sign placement at cross streets.

- Ordinance/Clerk to send notices to affected residents.

- **Public Works**

- 1) Authorization to execute a Shared Services Agreement between the Borough of Sayreville and the County of Middlesex for Goose Control in Sayreville Parklands at a fee not to exceed \$10,383.93.

- Resolution.

- 2) Authorization to purchase rock salt on an as needed basis through the following cooperative programs:

- a) Middlesex County Co-Op Contract B-18-560, Morton Salt \$51.69/ton.

- b) State of New Jersey State Contract, T0213 A40201, Morton Salt \$92.80/ton

- (rock salt treated with ice melt).

- c) Somerset County Co-Op Contract CC-0054-18, Atlantic Salt \$57.57/ton.

- Resolution.

- **Recreation**

- **Water & Sewer**

- **C.F.O. – Denise Biancamano**

- 1) Transfer Resolution

- 2) 2019 Budget COLA Increase Ordinance

- 3) Authorization to amend Ordinance #420-18 to include engineering work for Smullen Street and Church Street Improvements.

➤ **BOROUGH ENGINEER -Jay Cornell**

- 1) 2017 Roadway Paving and Reconstruction Project – Phase I, Change Order (Report Attached).  
- Resolution.

➤ **BOROUGH ATTORNEY - Michael DuPont**

- **EXECUTIVE SESSION** - None

- **PUBLIC PORTION**

At this time the Mayor Opened the meeting to the public for questions or comments on any matters.

There being no appearances. The Mayor called for a motion. Council President Buchanan made a motion to close the public portion. Seconded by Councilwoman Novak.

Roll Call: Voice vote, all Ayes.

- **ADJOURNMENT**

No further business. **Councilwoman Novak moved to adjourn the Agenda Session. Motion was seconded by Council President Buchanan.**

Roll Call – Voice Vote, all ayes. Carried.

Time: 8:01P.M.

Respectfully Submitted,

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Theresa A. Farbaniec, RMC  
Municipal Clerk

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